

**CITY OF COOPER CITY
CHARTER REVIEW BOARD MINUTES
JANUARY 8, 2020
6:30 PM**

1. CALL TO ORDER

The meeting was called to order at 6:31p.m.

2. ROLL CALL

Absent Chair Bob Sands and Board Member Josh Giancarlo were absent from the meeting. Vice Chair Ryan Shrouder chaired the meeting.

3. PUBLIC COMMENTS

None

4. CONSENT AGENDA

MOTION: Jim Federici made a motion to table the minutes for January 8, 2020. Seconded by William Athas. Unanimously approved.

5. ITEMS FOR DISCUSSION

City Attorney Horowitz reviewed the options provided in backup and discussion ensued.

Section 3.01-3.03 (voting districts)

MOTION: William Athas moved to move forward with Option C (all commissioners and Mayor shall be elected at large and shall be the top two vote getters), David Nall seconded the motion.

Vote: Aye: David Nall, Jim Federici, Tom Jones, William Athas, John Sims, Jimmy Goulet

Nay: Ryan Shrouder, Lori Green

Section 3.06 (Compensation; expenses)

MOTION: Ryan Shrouder moved as written in Exhibit "B" of the City Attorney's memorandum. Seconded by William Athas

Vote: All in favor, motion carried

Section 3.07 (Filing Fees and Notice of Candidacy)

MOTION: David Nall motioned to table until the end of the meeting. William Athas seconded the motion.

Vote: All in favor, motion carried

Section 4.01 City Manager

MOTION: John Sims moved to approve as written in Exhibit “C” of the City Attorney’s memorandum. David Nall seconded the item for discussion.
Vote: All in Favor, motion carried

Section 4.02 City Clerk

MOTION: David Nall motioned to eliminate the reference to the Commission’s role in appointing or removing the city clerk. Seconded by John Sims
Vote: All in favor, motion carried

Section 4.04 Administrative Assistant

MOTION: John Sims moved to eliminate Section 4.04. Seconded by Jimmy Goulet
Vote: All in favor, motion carried

John Sims requested to re-address a Charter Amendment on Section 3.13 that was on the ballot in 2006. City Attorney Horowitz asked for time to research.

Section 5.02 Submission of Budget

Staff recommended to move the draft budget deadline submission to August 15 which is similar to other cities.

MOTION: John Sims moved to have subsection (1) state August 15. Seconded by Tom Jones
Vote: All in favor, motion carried

Staff also recommended reducing the number of public budget meetings, from two public input meetings and two Commission input meetings, to one of each. Board requested the City Attorney draft proposal to reduce the number of public meetings.

Section 5.03 – Section 5.09 No changes recommended

Section 5.10 Independent audit of city accounts

Commissioner Pulcini spoke and recommended rotating auditing partners every five years, to reflect SEC standards. There was a consensus from the board to have the City Attorney draft language.

Section 5.11, 5.12 – No changes recommended

Section 5.13 Requirements for public bidding

Staff recommended eliminating 5.13 since the City enacted an ordinance reflecting the same this past year. The board requested that staff provide more information including the ordinance and provide a written request for the change.

Section 5.14 - No changes recommended

Section 5.15 Requirements for referendum (See Section 3.13)

Board directed the City Attorney to draft language to place a limit on debt and expenditures.

Section 5.16 Expenditure for professional services

City Attorney Horowitz recommended this section be revised in accordance with state law and will provide language as such.

Section 5.17 No changes recommended

Section 7.01 No changes recommended

Section 7.02 Charter Review Board

The Board asked City Attorney Horowitz to draft language regarding the ability for ballot referendums to go directly to ballot with unanimous support of the Charter Review Board.

Section 8.01, 8.02 No changes recommended

Section 8.03 Rights of officers and employees

MOTION by John Sims to remove entirety. Seconded by Jimmy Goulet
All in favor, motion carried

Section 8.04 No changes recommended

Section 8.07 No changes recommended

The meeting adjourned at 8:19