

EDUCATION ADVISORY BOARD  
Minutes of the Meeting  
August 25, 2021

**In attendance:** Chair Jena McClure, Gina Chandler, Dr. Maribel Del Rio-Roberts, Kirk Englehardt, Ellen Kay, Chun Majahan, Richard Quiroga, Howie Sorkin

**Absent:** Helen Cohen,

**Guests:** Commissioner Howard Meltzer, Denise LaSarte

Meeting was called to order by Jena at 6:01 pm.

Minutes from May need to be approved. Motion to approve was made by Gina with corrections and seconded by Maribel.

Budget was reduced to all advisory boards, according to Commissioner Meltzer. He recommends the board chair attend the next commission meeting to ask for funds for what we need.

Voting for new officers: There is usually a chair, vice chair, and secretary. Chair's job is to prepare the agenda and send it to the city in a timely manner, keep the meetings on track, and run the meeting, be the liaison between the city and board. Vice chair takes on responsibility of meeting when chair is not available. Recording secretary is responsible to take minutes, send minutes to city, and run the meeting if the chair and vice chair is not available. There are bylaws available which explain the positions in more detail.

A motion was made by Gina to nominate Chun for chair. The motion was seconded by Kirk. She was unopposed and the vote was unanimously in favor.

A motion was made by Howie to nominate Jena for Vice-chair. The motion was seconded by Ellen. She was unopposed and the vote was unanimously in favor.

Gina nominated Maribel to become co-secretary with Ellen. Chun seconded. The motion and vote in favor passed unanimously.

Congratulations to the new officers!

History Museum: Many years ago, the city received a grant from the Bloomberg Foundation to count the trees and build a historical museum. The tree count part of the grant was completed, the other part to create a historical museum was not. Artifacts were collected and are being stored at the Pool and Tennis Center. Everything was categorized by decades. Computer software was purchased for archiving. This way people could look up different events from Cooper City. The software is probably outdated by now because it is over 8 years old. We may want to look for another software program. Our job would be to build the database. We could put a history section on our website.

Commissioner Meltzer's goals are to have a physical museum in Cooper City. He also wants to get a book published through Arcadian Publishing to tell the story of Cooper City.

We could ask the students from the Cooper City High Key Club and National Honor Society to help.

Our first steps would be to research software and get together a volunteer program.

Action Item: Gina will research software in other municipalities to see what they have used. Howie will also research software. Kirk will reach out to history consultants. We will bring back what we researched next month and share with the board.

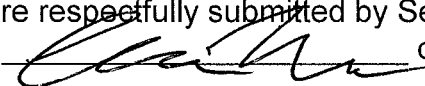
Ongoing and suggested activities/events:

- The commission voted to have the parade ongoing, but there may be a change of mind because the students are having a real graduation. It is a great community event, but the students are not really "into" a car parade anymore. At this point it is up to the Commission to provide funding.
- Homecoming and Prom dates are already set. At this point, the district is remaining open to brick-and-mortar face to face instruction.
- Chun suggested reinventing the parade, but that is up to the Commission to fund.
- Our job is to unite the schools and the community.
- We might be able to recognize the teachers if we choose.
- A teacher parade was suggested with the kids lining the streets.
- A children's section was suggested for the museum. Could it possibly be incorporated into the schools? If it is web based it could be accessed by the schools? A contact for that could possibly be the Old Davie Schoolhouse.

The commission meetings are the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month.

A motion was made to adjourn the meeting by Kirk and seconded by Gina. Meeting was adjourned at 7:02 pm.

**Next meeting:** Next meeting will be Wednesday, September 22, at 6:00 pm.

The foregoing minutes were respectfully submitted by Secretary Ellen Kay and approved by Chairperson  on date 9 / 22 / 21