

EDUCATION ADVISORY BOARD
Minutes of the Meeting
March 30, 2022

In attendance: Gina Chandler, Kirk Englehardt, Ellen Kay, co-chair Jena McClure, Howie Sorkin
virtual: Dr. Maribel Del Rio-Roberts

Absent: Chair Chun Majahan, Helen Cohen, Monica Schlosser,

Guests: Michael Cobelo (Staff Liaison), Jeremy Katzman, Commissioner Howard Meltzer

Meeting was called to order by Jena at 6:07 pm.

Jeremy Katzman introduced himself to the team. He is a former member of the EAB.

Minutes from February 23, 2022, need to be approved. Motion to approve was made by Kirk and seconded by Maribel.

History Museum Project:

Michael will give a presentation in Gov Office. Michael said it would cost upwards of \$10,000 to build it because we would need to build it from scratch, and it will take much longer to get it up and rolling. It will cost several hundred dollars per hour.

We need to decide between Catalog It and Collector Systems. Kirk liked Catalog It because it seems very simple and user friendly. Gina agrees with Kirk. She feels that it was "prettier." You could use their system or an API, and it seemed really user friendly. Howie liked Collector Systems because of the amount of help offered in a timely manner. Ellen agrees with Howie in terms of the help that is available, and the safety of the artifacts.

There are not many categories of artifacts that we will be inputting. On Catalog It we can have a free trial account and upload 50 artifacts for free. Gina would love to see a side by side on the two companies so we can make a more informed decision.

A motion was made to table the vote on which company to use until next month when a side-by-side visual comparison can be made by Jena and seconded by Ellen. The Motion was passed unanimously.

Catalog It is less expensive than Collector Systems. Collector systems is \$85 per user. We need to find out how many bytes of storage it comes with and how much is extra. With Catalog It, it costs 799 per year and it comes with 8 users. It costs \$5 per additional user We need to find out if they can provide on the spot help and would it cost

anything? Are there are any additional fees for add on? Is there two factor authentication?

Action Item: Gina will create the question form and send it to Michael. Michael will send the completed form to the companies.

Kirk suggests we lead with a cohesive vision of what the Museum Project is going to look like and mean to the city when we present to the board and request funding for the project.

Stepwise Plan: We are not there yet. We still have much to do on the History Museum project before we can concentrate on the stepwise project.

New Business:

Social Media Manager & Historian High School Volunteer: We will need a social media manager to post things we are doing as a committee. We can probably start this once we get the Museum project under way. We can post pictures of us logging information, etc.

Current Activities:

We are too late to do the senior parade this year.


The Decal project for the cars is also on hold

501(c)3 Foundation: Kirk suggested that we should have an endowment where there is a pot of money where all the schools in Cooper City can have equal access to materials, teachers. It is a major undertaking, and currently we are not able to do this.

Google Drive was on the agenda, but we are not able to talk about it because no one present knew details. We will put it on the agenda next month.

A motion was made to adjourn the meeting by Gina and seconded by Kirk. Meeting was adjourned at 7:14 pm.

Next meeting: Next meeting will be Wednesday April 27th, 2022, at 6:00 pm.

The foregoing minutes were respectfully submitted by co-Secretary Ellen Kay and approved by Chairperson  on date 5 / 15 / 22