

## EDUCATION ADVISORY BOARD

Minutes of the Meeting

May 25, 2022

**In attendance:** Chandrally Mahajan (Chair), Ellen Kay, Gina Chandler, Jena McClure, Monica Schlosser, Kirk Englehardt

**Virtual:** None

**Absent:** Helen Cohen, Maribel Del Rios, Howie Sorokin

**Guests:** Michael Cobelo (Staff Liaison)

Meeting was called to order by Chandrally at 6:19p

Minutes from April were approved with corrections (forwarded to Maribel) with a motion from Monica and a second from Chandrally.

Ellen spoke during Public Input to ask about hosting an in-person Candidate's Night for the School Board which currently has 5 candidates running. We would like to make this Candidate's Night available through live streaming and recorded with the help of the City of Cooper City. The primary is August 23rd, while the elections are in November. We would like to host this event in September and will bring up preparation for this, in conjunction with Commission Candidate Night planning which Jena mentioned. Chandrally mentioned that we should hold two Meet the Candidate's Nights to give enough of a spotlight to each candidate in their respective positions.

Gina sent Microsoft Forms to CatalogIt and Collector Systems which was filled out by the respective companies to help us decide. Deliberations regarding the Data Management System for the Cooper City Museum Project began. Chandrally made a motion to vote on the systems. A vote was held. A decision was unanimously reached to suggest CatalogIt to our Commission as it meets our needs because they are built to have users input data in a user-friendly way, can host a website, is a popular choice for larger museums, and we can customize our plan more readily. Michael is asked to check our budget to verify how much money can be used towards this Project and how much additional we will need to request. Gina already sent the email asking CatalogIt for an estimate on the final price. Chandrally will approach the Commission with the full information once it is provided and her schedule permits. She will coordinate with Michael during our hiatus to get this underway but at this time there is no immediate urgency as our budget can only allow for this next year, if required.

Chandrally made a motion to not meet in June as is customary for the board. This motion was seconded by Gina. The board voted unanimously not to meet in June. Chandrally made a motion to not meet in July as is customary for the board. This motion was seconded by Gina. The board unanimously voted not to meet in July. Chandrally made a motion for the board to have their next meeting date on August 24th, 2022. Ellen seconded this. The board unanimously decided so. With this information, Kirk made a motion for the School Board and Commission Meet the Candidate's Nights to be held on October 4th and October 18th at 7p,

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respectively. Chandrally seconds the motion. The board unanimously agrees. Ellen will get in touch with the School Board Members and Jena will contact the already confirmed Commissioners running for the upcoming election.

Additional Announcements of us only having two meetings before the next fiscal year were brought up by Chandrally. Monica mentioned the need for school funding for beautification projects and will personally deliver the checks with a personalized letter. Kirk mentioned a more meaningful way to incorporate credit towards the EAB would be requesting the school to include a sign or mural that acknowledges the Education Advisory Board for their beautification donation. The total budgeted funds available for the EAB is \$4000 of which \$525 will be reserved for branding, \$2975 for beautification funds (\$425 for each of 7 schools), and a total of \$500 for two candidate's nights. Chandrally asked Michael to write the checks for the beautification of the seven schools in the amount of \$425 for Monica to then take. Chandrally made a motion for these checks to be delivered by June 30th, 2022 which is seconded by Kirk and unanimously approved.

Chandrally wished everyone a wonderful summer.

A motion was made to adjourn the meeting by Chandrally and seconded by Monica. Meeting was adjourned at 7:48p.

The foregoing minutes were respectfully submitted by Chair Chandrally Mahajan and approved by Previous Chair  on date 8 / 24 / 22.