

CITY OF COOPER CITY FIREFIGHTER'S PENSION FUND
Regular Meeting Agenda
Wednesday, February 3, 2021 @ 8:30 am
Cooper City Fire Station
10580 Stirling Road, Cooper City, FL

1. Roll Call:

Michael Bufalo
 Mike Jurgrau
 Kevin Donnelly

Greg Butler
 Reginald Esiobu

2. Approval of Minutes:

November 4, 2020 Regular meeting

3. Public Comments:

4. Investment Reports Quarter Ending: 12/31/2020

Sawgrass Asset Management
 Burgess Chambers & Associates

5. New Business:

Presentation of 9/30/20 Financial Statements
 Presentation of 10/1/20 Valuation
 Detail of Administrative Expenses

6. Unfinished Business:

DROP Rules and Procedures for Adoption

7. Consent Agenda: For Ratification: Warrants 306-309

Benefits USA, Inc. (Flat monthly fee for November, 2020)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for November 2020)	\$225.00
KSDT (Progress Billing for 9/30/2020 Audit; Inv #93531 dated 10/31/2020)	\$1,000.00
Sugarman & Susskind (Legal Fees-Invoice #153748 dated 11/5/2020)	\$1,750.00
Total	\$4,225.00
Benefits USA, Inc. (Flat monthly fee for December, 2020)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for December 2020)	\$225.00
FPPTA (2021 Annual Membership Dues)	\$620.00
FPPTA (Re-Certification Fee for Butler, Donnelly & Jurgrau @ \$31 each)	\$93.00
GRS (Services Rendered through 9/30/2020; Invoice #458628 dated 11/13/2020)	\$5,625.00
KSDT (Progress Billing for 9/30/2020 Audit; Inv #94307 dated 11/30/2020)	\$1,800.00
Professional Indemnity Insurance (Fiduciary Liability Insurance Renewal)	\$5,019.00
Salem Trust (Q1-2020 Custodian Fee-Invoice dated 4/6/2020)	\$3,030.94
Sugarman & Susskind (Legal Fees-Invoice #154510 dated 12/7/2020)	\$1,750.00
Total	\$19,412.94
Benefits USA, Inc. (Submission of the Audit File)	\$481.50
Burgess Chambers & Assoc (Q3-2020 Cons Fee-Inv #20-523 dated 12/2/2020)	\$4,750.00
Total	\$5,231.50
Benefits USA, Inc. (Flat monthly fee for January 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for January 2021)	\$225.00
GRS (Services Rendered through 12/31/2020; Invoice #459903 dated 1/5/2021)	\$5,625.00
KSDT (Progress Billing Re 9/30/2020 audit; Invoice #94948 dated 12/31/2020)	\$2,950.00
Sawgrass Asset Mgmt. (Q4-2020 Mgmt Fee-Inv #ccfi1c7s-123120 dated 1/11/21)	\$15,024.31
Sugarman & Susskind (Legal Fees-Invoice #154844 dated)	\$1,750.00
Total	\$26,824.31

8. Attorney's Report:

9. Trustees Comments:

10 Administrator's Report:

11 Next Meeting Date: May 5, 2021 at 8:30 am

12 Adjourn:

NOTICE TO PUBLIC: This is a public meeting. All interested parties may attend. The facility where in this meeting will be held on the second floor. The City of Cooper City complies with the provisions of the Americans with Disability Act. If you are a disabled person requiring any accommodations or assistance, please contact Benefits USA at 954-730-2068 of such need at least 72 hours (3 days) in advance. Pursuant to Section 286.0101 *Florida Statutes*, the City hereby advises the public that: if a person decides to appeal any decision made by this Board with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law. This agenda is posted on the Municipal Bulletin Board, at the City Hall, and at the Fire Station in Cooper City for public review.

***PLEASE NOTE; THIS AGENDA IS SUBJECT TO CHANGE DUE TO ADDITIONS OR CHANGES PRIOR TO THE MEETING.**