

**CITY OF COOPER CITY FIREFIGHTER'S PENSION FUND**  
**Regular Meeting Agenda**  
**Monday August 9, 2021 @ 8:30 am**  
**Cooper City Public Safety Building 10580 Stirling Road, Cooper City, FL**

**Roll Call:**

Michael Bufalo  
 Mike Jurgrau  
 Kevin Donnelly

Greg Butler  
 Reginald Esiobu

**1. Approval of Minutes:**

May 5, 2021 Regular meeting

**2. Public Comments:**

**3. Investment Reports Quarter Ending: 06/30/2021**

Sawgrass Asset Management  
 Burgess Chambers & Associates  
 Bloomfield Capital

**4. New Business:**

Proposed Administrative Budget  
 2021 Engagement Letter (Ratification of Chairman's signature)

**5. Unfinished Business:**

**6. Consent Agenda: For Approval: Warrant #317**

Benefits USA, Inc. (Flat monthly fee for August 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for August 2021)	\$225.00
GRS (Services Rendered through 9/30/21; Invoice #463731 dated 7/7/21)	\$8,042.00
Salem Trust (Q1-21; Custodian Fee-Invoice #M65714 dated 4/9/21)	\$3,939.23
Salem Trust (Q2-21; Custodian Fee-Invoice #M65714 dated 7/9/21)	\$4,001.76
Sawgrass Asset Mgmt. (Q2-21 Mgmt. Fee-Inv #ccfilc7s-063021 dated 7/8/21)	\$14,350.27
<b>Total</b>	<b>\$31,808.26</b>

**For Ratification: Warrants #314-316**

Benefits USA, Inc. (Flat monthly fee for May 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for May 2021)	\$225.00
Sugarman & Susskind (Legal Fees-Invoice #158617# dated 5/6/2021)	\$1,750.00
<b>Total</b>	<b>\$3,225.00</b>
Benefits USA, Inc. (Flat monthly fee for June 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for June 2021)	\$225.00
Burgess Chambers & Assoc. (Q2-2021 Consulting Fee-Inv #21-280 dtd 6/3/21)	\$4,750.00
FPPTA (Annual Conference Registration for Kevin Donnelly)	\$775.00
Kevin Donnelly (Hotel and per diem for FPPTA Annual Conference)	\$1,098.30
Sugarman & Susskind (Legal Fees-Invoice #159478# dated 6/7/2021)	\$1,750.00
<b>Total</b>	<b>\$9,848.30</b>
Benefits USA, Inc. (Flat monthly fee for July 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for July 2021)	\$225.00
GRS (Services Rendered through 9/30/2021; Invoice #463731 dated 7/7/21)	\$8,042.00
Kevin Donnelly (Expenses incurred at FPPTA Annual Conference)	\$165.73
Sugarman & Susskind (Legal Fees-Invoice #160317# dated 6/28/2021)	\$1,750.00
<b>Total</b>	<b>\$11,432.73</b>

**Pension Payments for Ratification:**

Jeraldine Cerda (Monthly Benefit payment eff 7/1/2021)	\$6,967.38
Jeraldine Cerda (DROP distribution/rollover)	\$302,984.79
Jeraldine Cerda (DROP distributions/cash out)	\$94,117.00

**7. Attorney’s Report:**

**8. Trustees Comments:**

**9. Administrator’s Report:**

**10. Next Meeting Date: November 3, 2021 at 8:30 am**

**11. Adjourn:**

**NOTICE TO PUBLIC:** This is a public meeting. All interested parties may attend. The facility where in this meeting will be held on the second floor. The City of Cooper City complies with the provisions of the Americans with Disability Act. If you are a disabled person requiring any accommodations or assistance, please contact Benefits USA at 954-730-2068 of such need at least 72 hours (3 days) in advance. Pursuant to Section 286.0101 *Florida Statutes*, the City hereby advises the public that: if a person decides to appeal any decision made by this Board with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law. This agenda is posted on the Municipal Bulletin Board, at the City Hall, and at the Fire Station in Cooper City for public review.

**\*PLEASE NOTE; THIS AGENDA IS SUBJECT TO CHANGE DUE TO ADDITIONS OR CHANGES PRIOR TO THE MEETING.**