

COOPER CITY POLICE OFFICERS' RETIREMENT PLAN AGENDA
Wednesday, December 1, 2021- 9:00 AM
Community Room, Police Station 10580 Stirling Road, Cooper City, FL 33026

1. **Roll Call:** Chairman Andrew Smith, Robert Beckmann and Marc Dady
2. **Approval of Minutes**
March 3, as amended; June 4, 2021 and September 1, 2021 (no quorum)
3. **Public Comments:**
4. **Investment Reports: Quarter Ending 9/30/2021**
 Dahab Associates
 Sawgrass Asset Management
 Review/Approve 6/30/2021 DROP Net Return of 4.64%
 Review/Approve 9/30/2021 DROP Net Return of 0.59%
5. **Consent Agenda: For Approval: Warrant #176**

Benefits USA, Inc. (Administration fee for November 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for November 2021)	\$250.00
FPPTA (2022 Annual Membership Renewal)	\$750.00
Total	\$2,250.00

For Ratification: Warrants #171-175

Benefits USA, Inc. (Administration fee for August 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for August 2021)	\$250.00
Total	\$1,500.00
Benefits USA, Inc. (Administration fee for June 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for June 2021)	\$250.00
Dahab Assoc. (Q2-2021 Consulting Fee-Invoice #CP0621 dated 6/30/2021)	\$5,250.00
GRS (Services Rendered through 9/30/21; Invoice #463733 dated 7/7/21)	\$5,988.00
RhumbLine Advisors (Q2-2021 Mgmt. Fee-Inv #gcooper2021Q2 dated 7/8/2021)	\$1,638.00
Sugarman & Susskind (Legal Fees; Invoice #159483 dated 6/7/2021)	\$2,500.00
Sugarman & Susskind (Legal Fees; Invoice #160314 dated 6/28/2021)	\$2,500.00
Total	\$19,376.00
Benefits USA, Inc. (Administration fee for July 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for July 2021)	\$250.00
Marc Dady (Mileage and Tolls for FPPTA Annual Conference)	\$332.00
Fiduciary Mgmt. Inc. (Q2-21 Mgmt. Fee-Invoice dated 7/15/2021)	\$8,351.00
Sawgrass Asset Mgmt. (Q2-21 Mgmt. Fee EQ-Inv #ccpo112s-063021 dated 7/8/2021)	\$6,797.35
Sawgrass Asset Mgmt. (Q2-21 Mgmt. Fee FX-Inv #ccpo1c7s-063021 dated 7/8//2021)	\$5,633.09
Sugarman & Susskind (Legal Fees-Invoice #161167 dated 8/4/2021)	\$2,500.00
US Specialty Ins. Co. (Fiduciary Liability ins Renewal 9/14/21-9/14/22)	\$6,003.00
Total	\$31,116.44
Benefits USA, Inc. (Administration fee for September 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for September 2021)	\$250.00
Dahab Assoc. (Q3-21 Consulting Fee-Invoice #CP0021 dated 9/30/2021)	\$5,250.00
Sugarman & Susskind (Legal Fees-Invoice #162404 dated 10/4/2021)	\$2,500.00
Total	\$9,250.00

Consent Agenda Continued:

Benefits USA, Inc. (Administration fee for October 2021)	\$1,250.00
Benefits USA, Inc. (Bookkeeping fee for October 2021)	\$250.00
Fiduciary Mgmt Inc. (Q3-21 Mgmt Fee-Invoice dated 10/15/2021)	\$8,351.00
GRS (Services Rendered through 9/30/2021; Invoice #465476 dated 10/6/2021)	\$2,488.00
KSDT (Progress Billing for 9/30/2021 Audit; Invoice #107492 dated 10/31/2021)	\$600.00
KSDT (Fee for preparing 2020 Annual State Report Invoice #106303)	\$1,300.00
NCPERS (Membership Renewal; Member #31887; Invoice e12741 dated 10/4/21)	\$275.00
Sawgrass Asset Mgmt (Q3-21 Mgmt Fee EQ-Inv #ccpo1I2s-063021 dated 10/12/2021)	\$6,817.69
Sawgrass Asset Mgmt (Q3-21 Mgmt Fee FX-Inv #ccpo1c7s-063021 dated 10/12//2021)	\$5,397.11
Sugarman & Susskind (Legal Fees-Invoice #163668 dated 11/5/2021)	\$2,500.00
Wilmington Trust (Q2-2021 Custodian Fee-Inv #20210630-56536-A dated 6/30/21)	\$3,249.50
Wilmington Trust (Q3-2021 Custodian Fee-Inv #20210930-56536-A dated 9/30/21)	\$3,247.25
Total	\$35,725.55

Pension Payments:

Wayne Alloy (Reimbursement of DROP overpayment)	\$19.31
Robert Cates (Partial DROP distribution)	\$25,000.00
Andrew Smith (Partial DROP distribution)	\$200,000.00

6. New Business:

Proposed Administrative Budget
Retiree Letter regarding Share Plan tax withholding
FPPTA 2022 Annual Membership Dues

7. Unfinished Business:

8. Trustees' Comments/Concerns:

9. REPORTS:

Attorney –
Administrator-

10. Next Regular Meeting Date: March 2, 2022

Future Meeting Dates: **6/1, 9/7 and 12/7 at 9:00 am.**

11. Adjourn:

Any person who decides to appeal any decision of this committee with respect to any matter considered at this meeting will need to ensure that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing a special accommodation to participate in the proceedings should contact Benefits USA, Inc at 954-730-2068 x 205 no later than 7 days prior to the proceedings; if hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TTD) or (800) 955-8770 (Voice) for assistance. This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The above location, which is ordinarily open to the public, shall serve as an access point. Persons wishing to attend should appear at the access point, where telephonic access to the meeting will be provided.