

CITY OF COOPER CITY FIREFIGHTER'S PENSION FUND
Regular Meeting Agenda
Wednesday, March 6, 2024 @ 8:30 am
Cooper City Fire Station; 10550 Stirling Road, Cooper City, FL

- 1. Roll Call:**
Trustees Present: Michael Bufalo, Michael Jurgrau, Kevin Donnelly, Greg Butler & Sam Saad

- 2. Approval of Minutes:**
 December 6, 2023 Regular meeting

- 3. Public Comments:**

- 4. Investment Reports Quarter Ending: 12/31/2023**
 Burgess Chambers & Associates
 Sawgrass Asset Management

- 5. Unfinished Business:**

- 6. New Business:**
 Presentation of 9/30/23 Financial Statements
 Presentation of 10/1/23 Actuarial Valuation
 Revised 2023 Administrative Budget
 2023 Detail of Administrative Expenses

- 7. Consent Agenda:**

For Approval: Warrant #360	
Benefits USA, Inc. (Flat monthly fee for March 2024)	\$1,545.00
Benefits USA, Inc. (Bookkeeping fee for March 2024)	\$225.00
Total	\$1,770.00
For Ratification: Warrants #356-359	
Greg Butler (Expenses incurred at FPPTA FTS; 1/28/-1/31/2024 via ach)	\$675.35
Burgess Chambers & Asso. (Q4 2023 Consultant's fee; Inv #23592)	\$4,750.00
FPPTA (Pension Fundamentals Virtual Class for Sam Saad)	\$150.00
Total	\$5,575.35
Greg Butler (2 nights hotel reimbursement for FPPTA FTS; via ach)	\$493.96
Total	\$493.96
Benefits USA, Inc. (Flat monthly fee for January 2024)	\$1,545.00
Benefits USA, Inc. (Bookkeeping fee for January 2024)	\$225.00
Sawgrass Asset Mgmt. (Q4 Mgmt. Fee; Invoice dated 1/9/24)	\$14,256.38
Sugarman, Susskind ETAL (Legal Fees-Inv #184431 dated 1/16/2023)	\$1,750.00
Total	\$17,776.38
Benefits USA, Inc. (Flat monthly fee for February 2024)	\$1,545.00
Benefits USA, Inc. (Bookkeeping fee for February 2024)	\$225.00
Gregory Butler (Hotel & Mileage for FPPTA WTS)	\$972.63
Kevin Donnelly (Tolls and Mileage for FPPTA WTS)	\$268.07
Kevin Donnelly (Mileage for FPPTA WTS)	\$393.00
GRS (Services Rendered; Invoice #484477 dated 1/3/2024)	\$6,147.00
KSDT (progress billing for 9/30/2023 audit; Invoice #28498 dtd 1/31/24)	\$2,500.00
Michael Jurgrau (Hotel & Mileage for FPPTA WTS)	\$972.63
Salem Trust (Q4-2023 Custodian Fee-Invoice #M65714 dated 1/17/2024)	\$3,576.55
Samuel Saad (Hotel, Mileage & Tolls for FPPTA WTS)	\$992.60
Sugarman, Susskind ETAL (Legal Fees-Inv #185434 dated 2/8/2023)	\$1,750.00
Total	\$19,342.48

8. Attorney's Report:
Form 1 filing

9. Trustees Comments:

10. Administrator's Report:

11. Next Meeting Date: June 5, 2024 at 8:30 am

Future Meeting dates: September 4, 2024 & December 4, 2024; all beginning at 8:30 am.

12. Adjourn:

NOTICE TO PUBLIC: This is a public meeting. All interested parties may attend. The facility where in this meeting will be held on the second floor. The City of Cooper City complies with the provisions of the Americans with Disability Act. If you are a disabled person requiring any accommodations or assistance, please contact Benefits USA at 954-730-2068 of such need at least 72 hours (3 days) in advance. Pursuant to Section 286.0101 *Florida Statutes*, the City hereby advises the public that: if a person decides to appeal any decision made by this Board with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to ensure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law. This agenda is posted on the Municipal Bulletin Board, at the City Hall, and at the Fire Station in Cooper City for public review.

***PLEASE NOTE; THIS AGENDA IS SUBJECT TO CHANGE DUE TO ADDITIONS OR CHANGES PRIOR TO THE MEETING.**