

CITY OF COOPER CITY FIREFIGHTER'S PENSION FUND
Regular Meeting REVISED Agenda
Wednesday, December 6, 2023 @ 8:30 am
Cooper City Fire Station; 10550 Stirling Road, Cooper City, FL

1. Roll Call:

Trustees Present: Michael Bufalo, Michael Jurgrau, Kevin Donnelly, Greg Butler & Sam Saad

2. Approval of Minutes:

September 6, 2023 Regular meeting

3. Public Comments:

4. Investment Reports Quarter Ending: 9/30/2023

Burgess Chambers & Associates
 Sawgrass Asset Management

5. Unfinished Business:

Actuary's report

6. New Business:

HB 3 Comprehensive Report (Attorney)

7. Consent Agenda:

For Approval: Warrant #355

Benefits USA, Inc. (Flat monthly fee for December 2023)	\$1,545.00
Benefits USA, Inc. (Bookkeeping fee for December 2023)	\$225.00
FPPTA (WTS registration for Butler, Donnelly & Jurgrau)	\$2,550.00
FPPTA (WTS registration and CPPT certification for Sam Saad)	\$1,800.00
Greg Butler (per diem for FPPTA WTS; 1/28/-1/31/2024)	\$240.00
Kevin Donnelly (hotel and Per diem for WTS; 1/28-1/31/2024)	\$918.36
Mike Jurgrau (per diem for FPPTA WTS; 1/28/-1/31/2024)	\$240.00
KSDT (Progress Billing for 9/30/2023 Audit; Inv #222 dated 11/29/2023)	\$900.00
Sam Saad (per diem for FPPTA WTS; 1/28/-1/31/2024)	\$240.00
Sawgrass Asset Mgmt. (Q3-2023 Mgmt Fee-Inv #ccf1c7s-093023)	\$13,047.25
Total	\$21,705.61

For Ratification: Warrants #352-354

Burgess Chambers & Asso. (Q3-23 Consulting Fee-Inv #23-442 dated 9/15/23)	\$4,750.00
KSDT (Progress Billing for 9/30/2023 Audit; Inv #22248 dated 9/25/2023)	\$300.00
Sugarman, Susskind ETAL (Legal Fees-Inv #181517 dated 9/22/2023)	\$1,750.00
Total	\$6,800.00

Benefits USA, Inc. (Flat monthly fee for October 2023)	\$1,545.00
Benefits USA, Inc. (Bookkeeping fee for October 2023)	\$225.00
Benefits USA, Inc. (Flat monthly fee for November 2023)	\$1,545.00
Benefits USA, Inc. (Bookkeeping fee for November 2023)	\$225.00
Benefits USA, Inc. (COLA Increase August 2023 not previously billed)	\$45.00
Benefits USA, Inc. (COLA increase for Sept 2023 not previously billed)	\$45.00
FPPTA (2024 Membership Dues)	\$750.00
FPPTA (2024 recertification fee for Butler, Donnelly & Jurgrau)	\$93.00
GRS (Services Rendered through 9/30/2023; Invoice #482641 dated 10/4/2023)	\$5,968.00
Salem Trust (Q3-23 Custodian Fee-Invoice # M65714 dated 10/13/2023)	\$3,285.51
Sugarman, Susskind ETAL (Legal Fees-Inv #182261 dated 10/10/2023)	\$3,500.00
Total	\$17,226.51
Professional Indemnity Ins. (Fiduciary Liability Insurance Renewal)	\$5,418.00
Sugarman, Susskind ETAL (Legal Fees-Inv #182985 dated 11/9/2023)	\$1,750.00
Total	\$7,168.00

8. Attorney’s Report:

9. Trustees Comments:

10. Administrator’s Report:

11. Next Meeting Date: December 6, 2023 at 8:30 am

2024 Meeting dates: March 6, 2024, June 5, 2024, September 4, 2024 & December 4, 2024; all beginning at 8:30 am.

12. Adjourn:

NOTICE TO PUBLIC: This is a public meeting. All interested parties may attend. The facility where in this meeting will be held on the second floor. The City of Cooper City complies with the provisions of the Americans with Disability Act. If you are a disabled person requiring any accommodations or assistance, please contact Benefits USA at 954-730-2068 of such need at least 72 hours (3 days) in advance. Pursuant to Section 286.0101 *Florida Statutes*, the City hereby advises the public that: if a person decides to appeal any decision made by this Board with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to ensure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law. This agenda is posted on the Municipal Bulletin Board, at the City Hall, and at the Fire Station in Cooper City for public review.

***PLEASE NOTE; THIS AGENDA IS SUBJECT TO CHANGE DUE TO ADDITIONS OR CHANGES PRIOR TO THE MEETING.**