

CITY OF COOPER CITY FIREFIGHTER'S PENSION FUND
Regular Meeting Agenda
Wednesday, March 1, 2023 @ 8:30 am
Cooper City Fire Station; 10580 Stirling Road, Cooper City, FL

1. Roll Call:

Michael Bufalo
Mike Jurgrau

Greg Butler
Kevin Donnelly

2. Approval of Minutes:

November 2, 2022 Regular meeting

3. Public Comments:

4. Investment Reports Quarter Ending: 12/31/2022

Burgess Chambers & Associates

5. New Business:

Presentation of 9/30/22 Financial Statements
Presentation of 10/1/22 Actuarial Valuation
2022 Detail of Administrative Expenses
Educational Opportunities

6. Unfinished Business:

7. Consent Agenda:

For Approval: Warrant #343

Benefits USA, Inc. (Flat monthly fee for March 2023)	\$1,500.00
Benefits USA, Inc. (Bookkeeping fee for March 2023)	\$225.00
Sugarman, Susskind ETAL (Legal Fees-Inv #175287 dated 1/12/2023)	\$1,750.00
Total	\$3,475.00

For Ratification: Warrant #339-342

FPPTA (2023 Membership Renewal)	\$750.00
FPPTA (2023 CPPT Re-certification for Butler, Donnelly & Jurgrau)	\$93.00
FPPTA (Winter School Registration for Greg Butler)	\$850.00
Kevin Donnelly (Hotel & Per diem for State School)	\$642.75
KSDT (Progress Billing for 9/30/2022 audit-Inv#122456 dated 10/31/22)	\$2,500.00
Professional Indemnity Agency (22-23 Fiduciary Liability Ins. Renewal)	\$5,418.00
Sugarman, Susskind ETAL (Legal Fees-Inv#173685 dated 11/7/2022)	\$1,750.00
Burgess Chambers & Assoc. (Q4-22 Cons Fee-Inv #22-257; dated 11/2/2022)	\$4,750.00
Total	\$16,753.75

Benefits USA, Inc. (Flat monthly fee for December 2022)	\$1,500.00
Benefits USA, Inc. (Bookkeeping fee for December 2022)	\$225.00
FPPTA (Winter School Registration for Michael Jurgrau)	\$850.00
GRS (Services Rendered through 9/30/2022; Inv#474935 dated 12/8/22)	\$5,794.00
Sugarman, Susskind ETAL (Legal Fees-Invoice #174451 dated 12/7/22)	\$1,750.00
Total	\$10,119.00

Consent Agenda Continued:

Benefits USA, Inc. (Flat monthly fee for January 2023)	\$1,500.00
Benefits USA, Inc. (Bookkeeping fee for January 2023)	\$225.00
Benefits USA, Inc. (Flat monthly fee for February 2023)	\$1,500.00
Benefits USA, Inc. (Bookkeeping fee for February 2023)	\$225.00
Benefits USA, Inc. (Edco Award for Ken Harrison)	\$205.54
GRS (Services Rendered through 9/30/2022; Inv#475655 dated 1/3/2023)	\$6,668.00
KSDT (Progress Billing for 9/30/2022 audit-Inv#122420dated 12/31/22)	\$3,518.00
KSDT (Progress Billing for 9/30/2022 audit-Inv #127157dated 1/31/2023)	\$250.00
Salem Trust (Q4-22 Custodian Fee-Invoice # M65714 dated 1/13/2023)	\$3,385.31
Sugarman, Susskind ETAL (Legal Fees-Inv. #175571 dated 2/8/2023)	\$1,750.00
Total	\$19,226.85

Michael Bufalo (Appreciation lunch for Ken Harrison)	\$240.09
Gregory Butler (Expenses Incurred at FPPTA Winter Trustees School)	\$1,133.67
Michael Jurgrau (Expenses Incurred at FPPTA Winter Trustees School)	\$1,133.67
Total	\$2,507.43

8. Attorney's Report:

9. Trustees Comments:

10. Administrator's Report:

11. Next Meeting Date: June 7, 2023 at 8:30 am

12. Future Meeting Dates: September 6, 2023, December 6, 2023

13. Adjourn:

NOTICE TO PUBLIC: This is a public meeting. All interested parties may attend. The facility where in this meeting will be held on the second floor. The City of Cooper City complies with the provisions of the Americans with Disability Act. If you are a disabled person requiring any accommodations or assistance, please contact Benefits USA at 954-730-2068 of such need at least 72 hours (3 days) in advance. Pursuant to Section 286.0101 *Florida Statutes*, the City hereby advises the public that: if a person decides to appeal any decision made by this Board with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to ensure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law. This agenda is posted on the Municipal Bulletin Board, at the City Hall, and at the Fire Station in Cooper City for public review.

***PLEASE NOTE; THIS AGENDA IS SUBJECT TO CHANGE DUE TO ADDITIONS OR CHANGES PRIOR TO THE MEETING.**