

BUSINESS ADVISORY BOARD AGENDA

Wednesday, May 18, 2022 6:30 PM

City Hall Commission Chambers

9090 SW 50th Place, Cooper City, FL

Hofit N. Lottenberg – Chair

Ray Briant – Vice Chair

David Wilson - Secretary

Chair: CALL MEETING TO ORDER

Secretary: Roll Call

1. Review and approval of Minutes from

- **March 16, 2022**
- **Previously Missing Minutes (January 12 & 19, 2022)**

2. Public Input: Guest shall be invited to speak with regard to business in Cooper City or on any subject relevant to the Business Advisory Board.

3. ForeFront, CRE

Property Managers/Leasing Agents Michael Mogerman and Laura Develin will present to the board regarding commercial vacancies in the Cooper City properties they manage or lease.

4. Summer Schedule Vote:

In an effort to ensure quorums at scheduled meetings and avoid last minute cancellations and unnecessary additional work, the City Clerk's Office has asked all boards to firmly establish whether there will be a hiatus during the summer months (June through August) by vote, for the record.

a. Vote: Shall the Business Advisory Board elect to hiatus for the months of June through August or any portion of the summer period, i.e. June and July, June only, July and August, etc.

- i. Example Motion: To hiatus for the Months of July and August.**

Moved by ____ Seconded by ____ [Demonstrated vote count]

- ii. Example Motion: To not recognize a summer hiatus and continue to meet on the third Wednesday of each month, uninterrupted through the months of June, July and August.**

Moved by ____ Seconded by ____ [Demonstrated vote count]

5. **Community Development Department Update: Carlos Vega shall a departmental update with regard to Business, Community and/or Economic Development from at City Staff/Administrative perspective.**
 - a. **All Board Appreciation Dinner Tuesday, May 31**

6. **Board Budget Update: Secretary**

7. **Board Liaison: Municipal/Statutory Requirements**
 - a. **Power Point of Sunshine/Records Retention and Ethics for your records Shared to Board.**
 - b. **Attendance**

8. **Current Business: Business/Financial Workshop**

Carlos Vega to provide an introduction or overview of the planning status regarding upcoming initiatives in which the Business Advisory Board shall be engaged and assign board member participation duties.

9. **Board Member Concerns**

NEXT MEETING DATE: June 15, 2022

ADJOURNMENT:

Reminder: The Business Advisory Board generally meets on the *third (3rd) Wednesday of the month at 6:30 p.m.* in the Commission Chambers of City Hall.

- **Please notify the office of Board Liaison Carlos Vega of your schedule restrictions as they relate to a scheduled meeting, at least 2 days prior to the scheduled meeting cvega@coopercityfl.org**
- **Please advise the office of the Board Liaison in writing regarding schedule conflicts that preclude your from future board or project participation.**

Thank you for your continued volunteerism and support of the Cooper City Business Community.

*This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990. Any persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact **Carlos Vega, at 954 434 - 4300**, no later than two days prior to such proceeding. One or more members of the Cooper City Commission and/or Advisory Boards may be in attendance and may participate at the meeting. Agenda items may be viewed on line, or by contacting the City Clerk's Office at (954)434-4300 #220.*